





#### 2nd National Conference

# New Money for Councils

New Service Models and Revenue Generation for **Local Government** 

Thursday 24th March 2011, Westminster, London SW1

Ministerial address:

#### Andrew Stunell OBE MP

Parliamentary Under-Secretary of State, **Department for Communities and Local Government** 

Speakers include:

#### **Phil Halsall**

Chief Executive, **Lancashire County Council** 

#### Alexandra Jones

Chief Executive, Centre for Cities

Leader of the Council, **London Borough of Merton** 

#### Mike More

Cllr Stephen Alambritis

Chief Executive, Westminster City Council



#### Live and on-demand on policyreview.tv

Local government is well rehearsed in the need to increase efficiency and reduce spend but, during these well documented periods of austerity, it is important to look to new measures of income generation.

Generating income is about more than increasing congestion, waste and parking charges. It is about restructuring service models to make use of assets, mutuals, social enterprises, co-payments and trading to ensure that local government can survive hardship and emerge leaner.

This conference will provide senior level local government officials with the opportunity to hear new and innovative ideas from the most entrepreneurial councils who will share best practice in delivering new service models, managing assets and taking new revenue opportunities.

For more information please visit:

www.neilstewartassociates.com/sa271

Produced by:



Supported by:







### Can't get to London?

Attend our networking satellite conference

Please see inside for more details or visit the website



## Agenda (subject to change)

#### 09:00 Registration, refreshments and exhibition

#### **Session One:**

Available on policyreview.tv

#### Setting the scene

09:45 Welcome and introduction from morning Chair

Alexandra Jones, Chief Executive, Centre for Cities

10:00 Keynote address: the devolution of power and financial autonomy

Andrew Stunell OBE MP, Parliamentary Under-Secretary of State, Department for Communities and Local Government

10:15 The future of local government finance and the power to charge

Alison Scott, Assistant Director - Local Government, CIPFA

10:30 A cultural shift to commerciality

Catherine Staite, Director, Institute for Local Government (INLOGOV)

10:45 Questions and discussion

11:00 Refreshments, networking and exhibition

#### **Session Three:**

#### **Key issues seminars**

14:00 Delegates should choose to attend one seminar from the list below. Seminars are designed to be interactive and participatory in nature. Places are allocated on a first-come, first-served basis and are subject to maximum capacities.

Opportunities for improved productivity: recovering duplicate payments

Check website for updates on speaker details

Round table debate - New mutual and social enterprise models in the context of income generation for local government

**Dan Gregory,** Investment Executive, Local Partnerships

Public private partnerships delivering leaner services and generating income
Check website for updates on speaker details

15:00 Refreshments, networking and exhibition

#### **Session Two:**

Available on policyreview.tv

#### New revenue streams

11:30 Trading and sharing: Westminster's trading company and shared borough services Mike More, Chief Executive, Westminster City Council

11:50 Kent's Commercial Services: a new strategic commissioning framework

Katherine Kerswell, Group Managing Director, Kent County Council

12:10 Generating income through co-payments and bonds

John Tizard, Director, Centre for Public Service Partnerships

12:30 Freedom to use assets to attract investment from the private sector: a viable solution?

Cllr Stephen Alambritis, Leader of the Council, London Borough of Merton

To be joined by morning speakers

13:00 Buffet lunch, networking and exhibition

#### **Session Four:**

Available on policyreview.tv

#### New service models

15:20 Welcome from afternoon Chair Michael Burton, Editor, The MJ

15:30 Panel debate: should local government be awarded local VAT revenue?

Phil Halsall, Chief Executive, Lancashire County Council Dan Gregory, Investment Executive, Local Partnerships

15:50 Joint Ventures in revenue generation: Lancashire's projected £10m income generation

> Phil Halsall, Chief Executive, Lancashire County Council

16:00 The legality of generating new income streams

Check website for updates on speaker details

16:20 Questions and discussions

16:30 Close of conference

### **Purpose of the Conference:**

#### Specifically this conference will:

- Look to the future of service models in income generation through the devolution of power and financial autonomy
- Analyse the role of the new fiscal measures and potential revenue streams
- Assess the potential for local government revenue
- Explore the value of utilising local government assets for revenue generation
- Explore the role of outsourcing in generating income
- Assess the value of co-payments in generating income
- Discuss whether VAT revenue should be collected regionally to stimulate growth
- Benefit from hearing best practice examples on private-public partnerships in generating income and reducing expenditure
- Explore the legalities of generating new revenue streams
- Benefit from hearing best practice on regional successes, good news stories and gain practical information to implement in your day-to-day role through interactive seminars on
  - > Recovering duplicate payments
  - > Public Private Partnerships
  - > Social enterprise and mutuals

#### Who should attend:

#### From Local Authorities:

- Chief Executives
- Assistant Chief Executives
- Chief Accountants
- Leaders and Mayors
- Cabinet/Executive Members
- Councillors
- Consultancy Managers
- Performance Managers
- Planning and Support Managers
- Traffic Warden Managers
- Economic Development Managers
- Communications and Marketing Managers
- Community Empowerment Managers
- Constituency Managers
- Policy and Research Officers
- Neighbourhood Managers
- Efficiency Managers

#### **Directors and Heads of:**

- Resource
- Finance

- Procurement
- Corporate Strategy and Policy
- Parking
- Service
- Service
   Scrutiny
- Corporate Finance
- Business Services
- Legal Services
- Audit
- Community Services

#### Other:

- Public Service Managers
- Private Sector Partners and Consultants to Local Government
- Voluntary and Community Sector
- Regional Development Agencies
- Regional Assembly Members and Officers
- Community Services Managers
- Government Offices
- Civil Servants
- Academics
- Think Tanks

### Sponsorship and Exhibition Opportunities

This conference will attract a diverse audience of top level decision-makers and key policy professionals, from both the public and the private sector. Sponsoring or exhibiting at this event will ensure your organisation leadership positioning amongst this key target audience.

To find out more about the bespoke packages on offer please contact **Patrick Whitfield** on **020 7960 6858** or e-mail **patrick.whitfield@neilstewartassociates.co.uk** 



## Can't attend? Time poor? Diary clash?

# Attend a regional satellite conference near you

Can't get away, can't afford the time or full cost? Need network feedback? Attend a regional satellite conference!

- See and hear all the speakers and interact remotely
- Receive all the back-up papers and research
- Network with your peers, benchmark your own work and make contacts for follow up
- Environmentally friendly option

Attending a satellite conference costs just £195.00 + VAT (£234.00). See the conference website for locations near you or complete the booking form.

For further information email paul.rushworth@policyreview.tv

#### **Watch online**

# Keep up to date with the policy insight you need

- Broadcast exclusively on Policy Review TV

   watch the conference live or later
   on-demand
- Fully interactive watch live and submit questions, just like a delegate
- Ultimate conference reporting, watch the full online presentations after the event
- Your own expert video library to keep ideal for management and staff briefi ng
- Unique insight into the choices and dilemmas policy makers and managers face
- Find out how your peers are solving the policy challenges you face
- You save on travel, cost and time

The live broadcast and access to the video archive costs just

Individual licences cost £99 + VAT (£118.80)

#### **Group licences cost**

2- 6 viewers £485.00 + VAT (£582.00) 7-9 viewers £695.00 + VAT (£834.00) 10+ viewers £995.00 + VAT (£1,194.00)

#### 2nd National Conference

## New **Money** for **Councils**

#### New Service Models and Revenue Generation for **Local Government**

Thursday 24th March 2011, Westminster, London SW1

#### To Register

Please photocopy this booking form for additional delegates. Complete all relevant sections of this form and either:

Fax: 020 7490 8830

Online: www.neilstewartassociates.com/sa271

**⊠** Post: Neil Stewart Associates Ltd, 10 Greycoat Place,

Westminster, London SW1P 1SB

Alternatively call us on 020 7324 4330 or email us at customer.services@neilstewartassociates.co.uk

Title (Mir/Ms/Dr/Prof/Other)  Full Name  Position  Organisation  Sector:   Health   Seeial Care   Contract Regional Generation   Local Generation   Contract Regional Generat	Delegate	e Information	sa271	TELE	Delegate Rates	
Full Name Position Organisation Sector:   Head   Secial Care   Contrad/Regional Government   Local Government   Education and Skills   Comments   Local Government	Title (Mr/Ms/D	)r/Prof/Other)			Please select the relevant rate from the list below	
Position  Organisation  Sector:   Insert   Social Care   Central/Regional Government   Local Government   Education and Salla   Commercial   Social Care   Central/Regional Government   Local Government   Education and Salla   Commercial   Social Care   Central/Regional Government   Local Government   Education and Salla   Commercial   Social Care   Central/Regional Government   Local Government   Education and Salla   Commercial   Social Care   Central/Regional Government   Local Government   Education and Salla   Commercial   Social Care   Central/Regional Government   Local Government   Education and Salla   Commercial   Central Care   Central/Regional Government   Local Government   Lo					Commercial Sector	
Corganisation    Corganisation						
Urganisation   Sector   Health   Social Care   Central/Regional Covernment   Lacal Government   Education and Skills   Commercial   Supported Rate   Social Care   Central/Regional Covernment   Lacal Government   Lacal Gove	POSITION				Local Authorities, Central Government Departments and Agencies,	
Section:	Organisation				Universities and Colleges,	
International Public Body / Association or Membership Organisation   Grimmal Justice	Sector: $\square$ н	ealth Social Care Central/Regional Governi	······································			
Email  Address  Postcode  Seminar Selection  You may attend on seeminar in Session Three. Places are allocated on a first-come, first-served basis. Plasso circle your choice below:  Session Three:  Seminar 3a 3b 3c  Live viewing  I am unable to stantio the sevent in person plasso register me for:  We streaming at 599-00 + VAT (£118.80)  Satellite conferences  E195.00 + VAT (£218.80)  Port further details mental hasbata-medionough/depolicyreview.  Port further details mental hasbata-medionough/depolicyreview.  The booking form constitutes a legally bindry agreement. Payment must be conceded in all this ten were very low as our payments by the reversal was a legally bindry agreement. Payment must be conceded in a life bindry payment with the reversal was a legally bindry agreement. Payment must be conceded in a life bindry payment with the reversal was a legally bindry agreement. Payment must be conceded in all this transparence. Payment must be conceded in a life bindry payment with the reversal was a legally bindry agreement. Payment must be conceded in a life bindry payment with the reversal was a legally bindry agreement. Payment must be conceded in a life bindry payment with the reversal was a legally bindry agreement. Payment must be conceded in a life bindry payment with the reversal was a legally bindry agreement. Payment must be conceded in a life bindry payment with the reversal was a legally bindry a	□ Non Departmental Public Body / Association or Membership Organisation □ 3rd Sector Organisation □ Criminal Justice				Schools, Voluntary Organisations, Trade Unions	
Address  Add	Email				······································	
Postcode  Tel No.  Direct Line? (Yes/No)  Fax No.  Training Manager  Email  I have read and agree to the terms and conditions below  Live Viewing  I am usable to attend this event in person please register me for:  Live streaming at £99.00 + VAT (£118.80)  Satellite conferences  £195.00 + VAT (£234.13)  For further defails email: naturaba.nacdonough@policyreview.tv    HOW TO PAY Please telds the relevant)	Address				conference papers, buffet lunch and refreshments, for registered delegates only. Fees do not include travel costs or accommodation.	
Please are allocated on a first-some, first-served basis. Please are allocated on a first-some, first-served basis. Please are allocated on a first-some, first-served basis. Please circle your choice below.  Session Three: Seminar 3a 3b 3c  Live viewing Immunished to attend this event in person please register me for: Live streaming at £99.00 + VAT (£18.80)  Satellite conferences £195.00 + VAT (£234.13) For further served basis and address and a server in person please register me for: Live viewing Immunished to attend this event in person please register me for: Live streaming at £99.00 + VAT (£18.80)  Satellite conferences £195.00 + VAT (£234.13) For further served basis and address and an analysis hading agreement. Payment must be received in the following credit cards:  Immunished to attend this event in person please register me for: Live viewing Immunished to attend this event in person please register me for: Live streaming at £99.00 + VAT (£18.80)  Satellite conferences £195.00 + VAT (£234.13) For further served basis. Please send an invoice to: Immunished to attend this sevent in person please register me for: Live viewing Immunished to attend this sevent in person please register me for: Live streaming at £99.00 + VAT (£18.80)  Satellite conferences £195.00 + VAT (£234.13) For further conference						
Tel No.    Direct Line? (Yes/No)			Postco	de	•	
Fax No.  Training Manager  Email  I have read and agree to the terms and conditions below  Signature  HOWTO PAY Please took the relevant box below  Purchase order number (if relevant)  I necled a learned and invoice to:  Purchase order number (if relevant)  Credit Card We can accept the following credit cards:  From Mastercard/Eurocard/Nisa/Maestro/Delta Card No:  Expiry date of card:  Maestro Issue No:  Maestro Issue No:  Name (as on card):  Issuing Bank:  Cardholder's address:  Postcode:  Signature:  Postcode:  Signature:  Signature:  Description of the confirmation documents: f, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of countries. F, by 7 days prior to the confirmation of the prior under the confirmation from third parties.  Postcode:  Signature:  Signature:  Description of the booking form.	Tel No.		Direct	Line? (Yes/No)	•	
Live viewing   Iam unable to attend this event in person please register me for: Live streaming at £99.00 + VAT (£118.80)	Fax No.					
Email  I have read and agree to the terms and conditions below  Signature  HOW TO PAY Please tick the relevant box below  I invoice Please send an invoice to:  Purchase order number (if relevant)  Cheque I enclose a cheque for £ made payable to Neil Stewart Associates Ltd or conference murber on the trochure. All available conference murber on the trochure. All available conference murber on the trochure. All available conference metal including documents, potass and in some not beautiful in within prior to the conference, you have not beautiful in within prior to the event therefore we do not accept cencilations, whole or in part. Substitutions will be accepted in entitle to displaye after the event therefore we do not accept cencilations, whole or in part. Substitutions will be accepted in entitle in writing prior to when the full feet.  All our conferences are recorded and the content is made available on well and in writing prior to write the prior was recorded and the content is made available on or well and in writing prior to write the final feet.  All our conferences are recorded and the content is made available on or well on writing the prior was recorded and the content is made available on or well and in writing prior to write to the final feet.  All our conferences are recorded and the content is made available on or well and in writing prior to write to the final feet.  All our conferences are recorded and the content is made available on or well and in writing prior to write to the final feet.  All our conferences are recorded and the content is made available on or well and the content is made available on or the value of the full feet.  All our conferences are recorded and the content is made available on or the value or the value of the full feet.  All our conferences are recorded and the content is made available on or the value or the value of the full feet.  All our conferences are recorded and the content is made available ton the value or the value or the value or the value or the value o		ngor			Live viewing	
I have read and agree to the terms and conditions below  Satellite conferences £195.00 + VAT (2234.13) For further details email: natasha.mcdonough@policyreview.tv    HOW TO PAY Please tick the relevant box below   Invoice						
Signature    HOWTO PAY Please tick the relevant box below		and the terms and an although heles.			_	
HOW TO PAY Please tick the relevant box below  Invoice Please send an invoice to:  Purchase order number (if relevant)  Cheque I enclose a cheque for £ made payable to Neil Stewart Associates Ltd of confirmation documents. if, by 7 days prior to the conference, you have not heard from us, contact using the phone number on the troother. All available conference material including documents, podcasis and in some case films are made available to delegates after the event therefore where the film of accept cancellations, whole or in part. Substitutions will be accepted in office of writing prior to the event, non-arrival and to delegates after the event therefore where the film feet.  Please debit: £ from Mastercard/Eurocard/Visa/Maestro/Delta  Card No: Expiry date of card:  Maestro Issue No:  Name (as on card):  Issuing Bank:  Cardholder's address:  Postcode:  Postcode:  Signature:	i nave read and a	gree to the terms and conditions below				
□ Invoice Please send an invoice to:  Purchase order number (if relevant)  □ Cheque I enclose a cheque for £ made payable to Neil Stewart Associates Ltd or leading form constitutes a legally binding agreement. Payment must be received in full before the event. We are not responsible for the non-arrival or confirmation documents; it, by 7 days prior to the confirmation documents, the by 7 days prior to the confirmation documents, the by 7 days prior to the confirmation documents, the by 7 days prior to the confirmation documents, documents, podesasts and in some on the part of the work non-arrival source material including documents, documents, podesasts and in some one accept cancellations, whole or in part. Substitutions will be easepted in notified in writing prior to the event, non-arrivals will be liable for the full feet on a cacept cancellations, whole or in part. Substitutions will be accepted in notified in writing prior to the event, non-arrivals will be liable for the full feet on a cacept cancellations, whole or in part. Substitutions will be accepted in notified in writing prior to the event, non-arrivals will be liable for the full feet on a cacept cancellations, whole or in part. Substitutions will be accepted in notified in writing prior to the event, non-arrivals will be liable for the full feet.  All our conferences are recorded and the content is made available to deligrates are made available to write the prior to the event, non-arrivals will be liable for the full feet.  All our conferences are recorded and the content is made available on writing prior to the event, non-arrivals will be liable for the full feet.  All our conferences are recorded and the content is made available, your value information writing prior will be received and the content is made available.  Base Protection  The pessonal information you provide will be held on a database by Neil Stewart Associates Ltd. By registering for a conference, was the available to the content will be printed to the value and the content w	Signature				For further details email: natasha.mcdonough@policyreview.tv	
□ Invoice Please send an invoice to:  Purchase order number (if relevant)  □ Cheque □ enclose a cheque for £ made payable to Neil Stewart Associates Ltd or lead from us, contact us using the prince number or the brochren. All adapted confirmation documents: if, by 7 dips prior to the conference, you have not heard from us, contact us using the prince number or the brochren. All adapted confirmation documents: if, by 7 dips prior to the conference, you have not heard from us, contact us using the prince number or the brochren. All adapted confirmation documents: if, by 7 dips prior to the conference, you have not heard from us, contact us using the prince number or the brochren. All adapted conference meterial including documents, pockasts and in some case films are made available to delegates after the event therefore we do not accept cancellations, whole or in part. Substitutions will be accepted in notified in writing prior to the event, non-arrivals will be accepted in notified in writing prior to the event, non-arrivals will be accepted in notified in writing prior to the event, non-arrivals will be accepted in notified in writing prior to the event, non-arrivals will be accepted in notified in writing prior to the event, non-arrivals will be labele for the full fee.  All our conferences are recorded and the contents is made available on well.  Maestro Issue No:  Name (as on card):  Issuing Bank:  Saying bank:  Cardholder's address:  Postcode:  Postcode:  Signature:  This booking from constitutes a legally binding agreement, Payment number on the venter to end the conference, vull have the conference, vull have end of the more case films as a repair to the exercise. You do not wish to receive in formation please write to be filled in which are deadled to year.  This booking from constitutes and the conference, usually be conference. Beaching from outside the UK who book to attend an NSA conference must and device and the prior to the conference, was the case delegates will be subject to the cancellation po	HOW TO PAY Plea	ise tick the relevant box below			Terms and Conditions	
Purchase order number (if relevant)  Cheque I enclose a cheque for £ made payable to Neil Stewart Associates Ltd available conference material including documents, podcasts and in some case films are made available to delegates after the event therefore we do not accept cancellations, whole or in part. Substitutions will be accepted in onference are recorded and the content is made available to delegates after the event therefore we do not accept cancellations, whole or in part. Substitutions will be accepted in onference are recorded and the content is made available on www. policyreview.tv. If you do not wish to be filmed, your voice recorded or your photograph taken please email customers-envisces/Relistewards-associates.co.uk giving your name and the conference you will be attending.  Maestro Issue No:  Name (as on card):  Susuing Bank:  Cardholder's address:  Cardholder's address:  Postcode:  Postcode:  Signature:  Postcode:	☐ Invoice Please send an invoice to:				received in full before the event. We are not responsible for the non-arrival of confirmation documents: if, by 7 days prior to the conference, you have not heard from us, contact us using the phone number on the brochure. All	
□ Cheque I enclose a cheque for £ made payable to Neil Stewart Associates Ltd  □ Credit Card We can accept the following credit cards: □ Indies of the content is made available on the delegates after the event therefore we do not accept cancellations, whole or in part. Substitutions will be accepted if notified in writing prior to the event, non-arrivals will be liable for the full feet.  All our conferences are recorded and the content is made available on www. policyreview. If you do not wish to be filmed, your vicice recorded or your photograph taken please email customess-prices@melistewardsasociates.co.uk giving your name and the conference you will be attending.  Data Protection  The personal information you provide will be held on a database by Neil Stewart Associates and other services we email, under the loth Petabase email customess-prices@melistewardsasociates.co.uk giving your name and the conference, Neil Stewart Associates and the services we email customess-prices@melistewardsasociates.co.uk giving your name and the conference, Neil Stewart Associates and the services we email customess-prices@melistewardsasociates.co.uk giving your name and the conference, Neil Stewart Associates and the services we email customess-prices@melistewardsasociates.co.uk giving your provide will be held on a database by Neil Stewart Associates to the subsidiary companies can provide you with information relating by your booking and other services we email under the line to be Database Marager at Neil Stewart Associates to the information please wither to the Database Marager at Neil Stewart Associates to the information please where the thread to the carefully selected companies.  Please the meant direct mail defended in the province of the United on a database by Neil Stewart Associates to the subsidiary companies can provide you with information relating by your booking and other services are lead to the carefully selected companies.  Please the mean of the conference you will be accepted in your holds of the conf	Purchase order number (if relevant)					
□ Credit Card We can accept the following credit cards:    Please debit: £   from Mastercard/Eurocard/Visa/Maestro/Delta	☐ Cheque	I enclose a cheque for £	made payable to Neil Stev	vart Associates Ltd	case films are made available to delegates after the event therefore we do not accept cancellations, whole or in part. Substitutions will be accepted if	
Please debit: £ from Mastercard/Eurocard/Visa/Maestro/Delta    Card No:   Expiry date of card:	☐ Credit Card	We can accept the following credit cards:	Macetro Delta			
Card No: Expiry date of card:  Maestro Issue No:  Name (as on card):  Issuing Bank:  Cardholder's address:  Postcode:  Postcode:  Signature:  Expiry date of card:  giving your name and the conference you will be attending.  Pata Protection  The personal information you provide will be held on a database by Neil Stewart Associates and its subsidiary companies can provide you with information properties that By registering for a conference, Neil Stewart Associates and its subsidiary companies can provide you with information or fax. If you do not want to receive this information please write to the Database Manager at Neil Stewart Associates. Your details may also be made available to other carefully selected companies.  Overseas delegates  Delegates from outside the UK who book to attend an NSA conference must send their remittance in time to clear funds no later than 2 weeks before a one day conference. Bookings from overseas delegates will be subject to the cancellation policy specified on the booking form.	Please debit:	£	from Mastercard/Eurocard	/Visa/Maestro/Delta	policyreview.tv. If you do not wish to be filmed, your voice recorded or your	
Maestro Issue No:  Name (as on card):  The personal information you provide will be held on a database by Neil Stewart Associates and its subsidiary companies can provide you with information relating to your booking and other services via email, direct mail, telephone or fax. If you do not want to receive this information please write to the Database Manager at Neil Stewart Associates.  Cardholder's address:  Cardholder's address:  Delegates from outside the UK who book to attend an NSA conference must send their remittance in time to clear funds no later than 2 weeks before a one day conference. Bookings from overseas delegates will be subject to the cancellation policy specified on the booking form.  Signature:	Card No:		Expiry date of card:		giving your name and the conference you will be attending.	
Name (as on card):  Associates Ltd. By registering for a conference, Neil Stewart Associates and its subsidiary companies can provide you with information relating to your booking and other services via email, direct mail, telephone or fax. If you do not want to receive this information please write to the Database Manager at Neil Stewart Associates. Vour details may also be made available to other carefully selected companies. Please tick here if you do not wish to receive information from third parties.  Overseas delegates  Delegates from outside the UK who book to attend an NSA conference must send their remittance in time to clear funds no later than 2 weeks before a one day conference. Bookings from overseas delegates will be subject to the cancellation policy specified on the booking form.  Signature:	Maestro Issue No	:				
Issuing Bank:  Cardholder's address:  Delegates from outside the UK who book to attend an NSA conference must send their remittance in time to clear funds no later than 2 weeks before a one day conference. Bookings from overseas delegates will be subject to the cancellation policy specified on the booking form.  Signature:	Name (as on card):				Associates Ltd. By registering for a conference, Neil Stewart Associates and its subsidiary companies can provide you with information relating to your booking and other services via email, direct mail, telephone or fax. If you do not want to receive this information please write to the Database Manager at Neil Stewart Associates. Your details may also be made available to other carefully selected companies.	
Cardholder's address:  Overseas delegates  Delegates from outside the UK who book to attend an NSA conference must send their remittance in time to clear funds no later than 2 weeks before a one day conference. Bookings from overseas delegates will be subject to the cancellation policy specified on the booking form.  Signature:	Issuing Bank:					
Delegates from outside the UK who book to attend an NSA conference must send their remittance in time to clear funds no later than 2 weeks before a one day conference. Bookings from overseas delegates will be subject to the cancellation policy specified on the booking form.  Signature:	Cardholder's address:					
send their remittance in time to clear funds no later than 2 weeks before a one day conference. Bookings from overseas delegates will be subject to the cancellation policy specified on the booking form.  Signature:						
Postcode: cancellation policy specified on the booking form.  Signature:					send their remittance in time to clear funds no later than 2 weeks before a one day conference. Bookings from overseas delegates will be subject to the	
	Postcode:					
ADDITIONAL REQUIREMENTS Please indicate any additional requirements below	Signature:					
	ADDITIONAL REC	UIREMENTS Please indicate any additional requi	rements below			











